



WEST AUSTRALIAN BALLET

HEAD OF LIGHTING & AUDIO VISUAL

West Australian Ballet (based at West Australian Ballet Centre in Maylands) is the State's flagship dance company, performing a dynamic and extensive series of classical and contemporary dance works in Perth, regional Australia and internationally. Our vision is to be recognised for exceptional ballet experiences and leadership within our communities, locally and globally and we are driven by our purpose to enrich people's lives through dance.

POSITION SUMMARY

The Head of Lighting & Audio Visual is responsible for:

- Assisting the production department with delivery of lighting and audio-visual requirements, hires and documentation for all WAB performances;
- Ensuring the timely delivery of lighting technical requirements & information to all stakeholders
- Installing and operating technical infrastructure for West Australian Ballet Centre's performances, events and functions as directed; and
- Maintaining, monitoring, and procuring all WAB lighting/audio-visual equipment. This includes the testing and tagging of all WAB equipment.

It is incumbent on the Head of Lighting & Audio Visual to demonstrate commitment to the mission of West Australian Ballet: "To enrich people's lives through dance" and at all times demonstrate behaviour consistent with the values of West Australian Ballet: "Access. Excellence, Innovation and Integrity", as outlined in the Strategic Plan.

KEY WORKING RELATIONSHIPS

- The position reports directly to the Technical Director and indirectly to the Production Manager as a member of the Technical Department.
- Works closely with the Production Manager, Production Stage Manager, Head Mechanist, Head of Operations and other internal WAB Staff.
- The position liaises with various external stakeholders, such as Lighting Designers, Venues, Suppliers and Creative Teams.



KEY ACCOUNTABILITIES AND FUNCTIONS

- Prepare, produce and update lighting and audio-visual paperwork for upcoming productions, re-staging of existing works including the monitoring of archival records
- Give technical support to WABC's commitments for in-house and external events and functions. This includes but is not limited to, operating and facilitating 'event-type' performances or activities
- Roster and oversee casual Lighting/AV staff in consultation with the Production Manager. Liaise with venue Technical Managers to deliver effective outcomes for installing and running WAB productions
- Responsible for maintaining all WAB's lighting and audio-visual equipment to a high standard.
- Ensure that WA Ballet productions are adequately maintained for remounting or hiring purposes
- Monitor, record maintain and prepare the Lighting/AV asset register, ensuring all equipment is functioning and ready for productions as required
- Ensure that the company's Lighting & AV requirements adhere to the current Western Australian Workplace Health and Safety Act, Regulations, Code of Conduct and Australian Standards with particular regard for dancers' safety
- Prepare risk assessment documents for all Lighting and AV aspect of WAB productions
- Ensure that all work in the Lighting and Audio-Visual department are carried out in a timely and budget efficient manner
- Responsible for the maintenance, upkeep, and storage of the designated lighting facilities at the Company store/workshop
- Prepare, operate, manage the rig, focus of luminaries
- Program and operate the WAB's lighting consoles in collaboration with the Lighting Designer as required
- Maintain and oversee the WABC studio media server and audio equipment
- Other duties as consistent with this PD or as directed by the Technical Director

ESSENTIAL SELECTION CRITERIA

- Candidates must possess relevant tertiary qualification and/or relevant industry experience
- Candidates must be prepared to undertake training as identified necessary by West Australian Ballet management
- Ability to work within budget and tight timeframes
- Excellent communication and collaborative skills
- Competent in the use of Vectorworks (or similar) and QLab
- Working at Heights accreditation
- Test and Tagging accreditation
- Must possess a driver's license
- Strong understanding of WHS in the theatre craft
- Crew Supervisor experience

DESIRABLE SELECTION CRITERIA

- Plugs & Cords licenses
- Industry/High Risk licenses
- ETC EOS programming skills
- Experience with audio and video editing software
- Photoshop or image editing software
- Understanding of IP networks



POSITION DETAIL

DEPARTMENT: Production

DIRECT REPORT: Technical Director

INDIRECT REPORT: Production Manager

HOURS OF WORK: Full-time position based on 38 hours per week
9:00am to 5:30pm (with 1 hour lunch break)

During season flexibility and full availability will be required according to technical schedules as determined by the Technical Director.

LOCATION: West Australian Ballet Centre
134 Whatley Crescent, Maylands
Perth Theatres such as His Majesty's Theatre, State Theatre Centre, Quarry Amphitheatre, Crown Theatre.